

**AGENCY REQUEST FOR
STATE BUILDING COMMISSION ACTION
August 2013**

AGENCY: Department of Transportation

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DFD CONTACT: Beth Alderman, 608-266-5886, Beth2.Alderman@doa.wi.gov

Location:

Green Bay DMV
942 Vanderperren Way
Green Bay, WI 54304

Project Request:

The Department of Transportation requests DFD contract for Architectural/Engineering (A/E) services to prepare Preliminary Design Documents, including a Design Report for the renovation to the Green Bay DMV Service Center as specified in the 2009-2011 Capital Budget Request approved by the SBC in the amount not to exceed \$33,000.00. The total cost of project is \$1,164,300 in Segregated Fund Supported Revenue Borrowing (SFSRB). Following DOT approval and authorization by the State Building Commission, the A/E will provide final design through construction services in accordance with the DFD A/E Policy and Procedure Manual.

DFD Project Number: 13A1A

Project Description:

The proposed project replaces the asphalt shingle roof (9,700 SF), plywood deck and related roofing accessories such as fascia metal, flashing metal and gutters / downspouts; replace attic insulation and vapor barrier to eliminate the potential for ice-dams; tuck point brick veneer walls and re-caulk exterior joints to prevent water infiltration; replace all vinyl siding (2,100 SF) and the 22 original windows; replace interior VCT flooring (922 SF) installed in 1988 and carpet (4,556 SF) installed in 2000; correct uneven illumination levels in the customer lobby and replace outdated fluorescent fixtures with new technology for increased energy efficiency. The project will construct a 55 SF accessible family restroom adjacent to the existing public restrooms for families with small children and persons with infirmities accompanied by caregivers of mixed genders and will also correct any accessibility issues in the existing restrooms as required by current building code regulations. Project will replace all original HVAC equipment (air handling unit, air conditioning system, boiler, circulating pumps, humidifier and related components) and improve the distribution ductwork and HVAC controls throughout the building. The project relocates the front entrance vestibule to better align it with the public parking lot, enabling more efficient routing of customers in and out of the facility and eliminating the unsafe shortcut worn into the turf. Project includes other infrastructure improvements and facility maintenance work such as repainting 12,600 SF of interior walls, replacing 4,785 SF of ceiling tiles, replacing built-in cabinetry, improving building security/fire alarms systems and upgrading voice/data cabling.

Project Justification:

The current 8,042 GSF structure was built in 1988. The exterior envelope, HVAC system, lighting and interior finishes have served their useful lives and have started failing and require repairs and replacement. To continue to rectify failures on an emergency basis is costly and may jeopardize DMV program delivery.

PROJECT BUDGET

Construction	\$	894,400
Contingency (15%)	\$	134,100
Design (8%)	\$	82,300
DFD Fee (4%)	\$	41,100
Level 2 Commissioning (0.5%)	\$	4,500
Movable Equipment	\$	7,900
TOTAL PROJECT COST		<u>\$ 1,164,300</u>

SCHEDULE

A/E Selection	Aug 2013
Design Report to the Building Commission	Dec 2013
Bid Date	April 2014
Start Construction	June 2014
Substantial Completion	April 2015
Final Completion	June 2015

PREVIOUS BUILDING COMMISSION ACTION:

Project was enumerated in 2011 Wisconsin Act 32 enumerated \$1,164,300 SFSRB.

