

**AGENCY REQUEST FOR
STATE BUILDING COMMISSION ACTION
OCTOBER 2013**

AGENCY: Department of Administration

DOA CONTACT: Mary Deering, (608)261-2293, mary.deering@wisconsin.gov

LOCATION:
Risser Justice Center
17 W. Main Street
Madison, WI

PROJECT REQUEST: Request authority to construct a renovation project on the third floor of the Risser Justice Center for an estimated total cost of \$255,800 – DOA PR Agency Cash.

PROJECT NUMBER: 13I2V

PROJECT DESCRIPTION:

This project will renovate 8,281 GSF of space on the third floor for the Division of Capitol Police (DCP). The space will be provided for a new Command Center (administrative planning/conference room), a new Joint Information Center (JIC), a logistics room, and other space required to support DCP functions, including office space. Project scope includes partial wall demolition, painting, carpet repairs, and modifications to HVAC, electrical, and IT infrastructure to support the new space layout and function. There will be a combination of new and existing furniture. Moving costs are included.

PROJECT JUSTIFICATION:

This project will relocate DCP operations from insufficient space in the basement of the State Capitol into more appropriately sized space to meet their functional needs. It provides a new permanent location for a Command Center and JIC, as well as workstations to support approximately 48 staff (over three shifts). The Command Center and JIC are especially important during large events or times of heightened activity. They provide the centralized command, control and coordination of the emergency response to incidents and should not be in or near emergencies or incident locations to be most effective. The Risser Justice Center provides an excellent location for those police emergency functions.

Currently, the DCP occupies 5,003 SF at the State Capitol and will vacate 2,444 SF when the majority of staff their re-locates to the Risser Justice Center. The remaining 2,559 SF will continue to house the DCP Capitol Communications Center and locker room facilities. The vacated space will be utilized for other functions. Funding for the project was provided for in the Agency's 2013-15 operating budget as approved in 2013 Wisconsin Act 20.

BUDGET/SCHEDULE:

Construction	\$155,300
Design	\$21,700
DFD Mgt	\$7,300
Contingency	\$28,000
Equipment	\$43,500
TOTAL	\$255,800

SBC Approval	Oct 2013
A/E Selection	Nov 2013
Design Report	Jan 2014
Bid Opening	Mar 2014
Start Construction	Mar 2014
Substantial Completion	May 2014
Final Completion	Jun 2014

PREVIOUS ACTION: None.