| Agency: | University of Wisconsin |
| Institution: | River Falls |

DFDM Project #   18B1R
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<u>A/E On Call Project Scope:</u>

This project provides Architectural/Engineering Services to assist UW-River Falls with the assessment of buildings/systems, code-compliance, project scope development, and cost estimating. Most of these types of challenges are minor in scale. A/E services for small remodeling projects may include:

- Investigation and documentation of existing conditions.
- Investigation and recommendations of site, site utilities, architectural, structural, plumbing, fire protection, mechanical, electrical, telecommunications, life safety, security.
- Investigation and recommendations regarding Code and technical issues.
- Project scope development and cost estimating.
- Feasibility studies.
- Other related facilities planning and management needs.

All interested A/E firms shall indicate depth of experience regarding various types of projects as well as any proposed sub-consultants. Multidiscipline AEP teams or firms are desirable and should indicate the variety of work they are capable of providing.

The A/E On-Call will be required to submit a written proposal for each assigned task. The proposal will include a description of the services to be provided including meetings, construction-related activities, proposed delivery schedule of the individual assignment, sub-consultants who will be working on the individual assignment, and any other related matters.

The primary A/E Firm is required to establish a WisBuild data record and maintain professional liability insurance for the duration of this consultant services contract. The work will be billed on a time and material basis not to exceed the project budget based on the uploaded fees on the A/E's data record.

All A/E services shall be provided in accordance to the 'Division of Facilities Development, Policy and Procedure Manual for Architects/Engineers and Consultants' (most current version).