

**AGENCY REQUEST FOR
STATE BUILDING COMMISSION ACTION
February 2015**

AGENCY: Department of Transportation

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Location:

Onalaska DMV
9477 Hwy 16 East
Onalaska, WI 54650

Project Request:

The Department of Transportation requests DFD contract for Architectural/Engineering (A/E) services to prepare Preliminary Design Documents, including a Design Report for the renovation to the Onalaska DMV Service Center as specified in the 2013-2015 Capital Budget Request approved by the SBC. The total cost of project is \$808,000 in Segregated Fund Supported Revenue Borrowing (SFSRB). Following DOT approval and authorization by the State Building Commission, the A/E will provide final design through construction services in accordance with the DFD A/E Policy and Procedure Manual.

DFD Project Number: 14L1C

Project Description:

The proposed project will renovate the entire DMV building including: replacement of exterior siding and roofing, including substrate; replacement of original windows, flooring and large areas of damaged and stained acoustical ceiling tiles; lighting fixtures will be replaced for improved illumination and increased energy efficiency; existing public restroom fixtures and finishes will be replaced and the electric water cooler will be replaced with an accessible model. The facility lacks accessible public restrooms. The project will correct this deficiency by constructing a 55 SF accessible family restroom and renovating existing public restrooms. Changes to security and service delivery require some alterations to the floor plan and exterior doors and hardware will be replaced and access controls incorporated. Project includes other infrastructure improvements and facility maintenance work such as replacement of failing condensing units, repainting all interior walls, replacement of window blinds and some furnishings and improving overall building security.

Project Justification:

The current 8,412 SF building was constructed in 1992. The building has not undergone any major renovations other than the recent partial mechanical and lighting upgrade. Other components of the building are following suit after 20 years of service and are in need of replacement and repair. Subsequent changes to security protocol, accessibility requirements, and service delivery method require various physical alterations of the building as well. With more than 129,000 customer transactions conducted at this location in 2011, and the closest adjacent full-service offices in Eau Claire, Stevens Point and Madison, it is imperative that the Onalaska office remain operationally functional, efficient and accessible.

PROJECT BUDGET

Construction	\$
Contingency (10%)	\$
Design (8%)	\$
DFD Fee (4%)	\$
Movable Equipment	\$
TOTAL PROJECT COST	<hr/> \$ 808,000

SCHEDULE

A/E Selection	Mar 2015
Design Report to the Building Commission	Aug 2015
Bid Date	Mar 2016
Start Construction	May 2016
Substantial Completion	Dec 2016
Final Completion	Jan 2016

PREVIOUS BUILDING COMMISSION ACTION:

Project was enumerated in 2013 Wisconsin Act 20 enumerated \$808,000 SFSRB.