

REQUEST FOR ENGINEERING SERVICES

FEBRUARY 2024

AGENCY: Department of Health Services

DHS CONTACT: Jared Duffy, (608) 267-4595, Jared.Duffy@DHS.wisconsin.gov
DOA CONTACT TBD

LOCATION: Winnebago Mental Health Institute, City of Oshkosh, Winnebago County

PROJECT REQUEST:

Select an A/E to provide design through construction administration services as indicated in the DFD “*Policy and Procedure Manual for Architects/Engineers and Consultants*” and the DFD “*AE Contract for Professional Services*” for the Winnebago Mental Health Institute Service Building HVAC Project. DHS requests the release of \$190,000 Segregated Revenue – Planning.

PROJECT NUMBER: 23L2L

PROJECT DESCRIPTION:

This project will replace five air handling units and the existing cooling system in the 85,485 square foot Service Building at Winnebago Mental Health Institute. This work also includes adding air-tempering to the 6,100 square foot Recreation Building addition. All new equipment will be controlled by a Direct Digital Control (DDC) control system. Ductwork and electrical will be upgraded as needed to accommodate the new HVAC equipment. Associated plumbing and fire protection will also be included in the project scope. Work will be phased to limit disruptions to the facility operations.

Design will be started using planning funds from DFD. DHS will request that this project be enumerated in the 2025-2027 capital budget.

PROJECT JUSTIFICATION:

This project is required to maintain reliable food service operations at Winnebago Mental Health Institute. The existing AHUs are original to the building and have been identified to be replaced. The cooling equipment uses outdated refrigerants that are expensive and hard to find. System and component failures are high even with preventive maintenance and parts for these units are no longer readily available. Replacing the HVAC systems in the service building will increase reliability and comfort in the building.

BUDGET AND SCHEDULE:

Construction	
Design	
DFD Mgt	
Contingency	
Equipment	
Other Fees	
TOTAL	\$5,300,000

A/E Selection	Feb 2024
Design Report	Dec 2024
SBC Approval	Aug 2025
Bid Opening	Dec 2025
Start Construction	Mar 2026
Substantial Completion	Mar 2027
Final Completion	Sep 2027

Check this box if Build America, Buy America Act is required on this project.

A/E QUALIFICATION:

Qualified A/E firms will have completed similar projects of equal or greater value.

PREVIOUS ACTION:

None